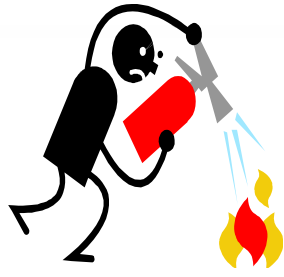




# MANAGER, COACH & SECRETARIES SUPPORT MEETING

30 AUGUST 2023

# HOUSEKEEPING





**LEAGUE COMMITTEE**

**Martin Hawksworth, Chairman -**  
chair@ldmfl.org

**Dawn Wapples, Secretary & Registrations -**  
secretary@ldmfl.org

**Mark Weston, Fixtures Secretary -**  
fixtures@ldmfl.org

**Referees Secretary -** referees@ldmfl.org

**Martin Hawksworth, Temp. Welfare Officer -**  
chair@ldmfl.org

**Jack Nixon, Assistant Welfare Officer -**  
welfare@ldmfl.org

**Darren Wapples, Treasurer -**  
treasurer@ldmfl.org

U7, U8, U9 & U10 teams  
474 Teams, 90 Clubs

**League contact numbers can be found on the League website,**

**<https://ldmfl.org.uk/contact.php>**

## LEAGUE WEBSITE

<https://ldmfl.org.uk/>

Important information and news can be found on the website, including:

- League Schedule
- Handbook & League Rules
- Club Directory including team contacts
- Committee contact details
- Fixtures - direct link from the website to fulltime

<http://full-time.thefa.com/Index.do?league=5930712>

- Whole Game System, Matchday & Fulltime user guides can be found on

<https://grassrootstechnology.freshdesk.com/support/home>

**League schedule, rules, fair play marks guide are on the home and news page under “League Documents”**

## FIXTURES SCHEDULE

Month	Date	U7	U8	U9	U9 Weekly	U10	U10 Weekly
	3	1		1			1
	10		3		2	1	2
	17	2		2		3	3
	24		4		4	2	4
	1	3		3		5	5
	8		5		6	3	6
	15						
	22						
	29	4		4		7	7
	5		4			4	8
	12	5		5		8	9
	19		6		6	5	10
	26	6		6		7	11
	3		7		7	6	12
	10	7		7		11	13
	17		8		8	7	14
	24						
	31						
	7	8		8		13	15
	14		8		14	8	16
	21	9		9		15	17
	28		9		15	9	18
	4	10		10		17	19
	11		10		18	10	20
	18						
	25						
	3	11		11		11	21
	10		11			20	
	17	12		12		21	22
	24						
	31						
	7						
	14		12			22	23
	21	13		13		23	FINALS
	28		13		24	14	24
	5	14		14		25	25
	12		14		26	15	26
FRIENDLY/DEVELOPMENT FIXTURE - NO PUBLICATION OF RESULTS							
U9/U10 KNOCKOUT COMPETITION - RESULTS PUBLISHED							
U7/U8 COMPETITION - PROVISIONAL							

\* These competition dates are provisional and require the support of clubs to run the events

Teams initially put into levels 1 to 5 from Team entry form submitted by Club

Teams will be moved based on results or at the request of managers when there is a natural break in the season.

Competition Events U7 & U8 Competition – this is provisional and requires clubs support to run events

Competition Events U9 & U10 Knockout Competition

Very important to try to get this right for player development. Please support and encourage players from both teams to make games fun and enjoyable for all.

For fixture queries or change of level requests please can the club secretary contact Mark Weston Fixtures Secretary - [fixtures@ldmfl.org](mailto:fixtures@ldmfl.org)

## FIXTURES

Fixtures have been released on fulltime until the October Half Term break

Any queries on fixtures or changes (including kick off time/venue etc.) required **MUST** be notified to the League and changed on fulltime -please contact the Fixtures Secretary, [fixtures@ldmfl.org](mailto:fixtures@ldmfl.org). Fixture changes should be requested with a minimum 14 days notice.

Fixture Confirmations **MUST** be issued to the away team and referee by the Wednesday evening before match.

Postponements - 14 days' notice to be given on postponement form on website <https://ldmfl.org.uk/> 4 postponements allowed per season.

Result Reporting: Full time score to be reported by SMS text messaging or Match Day App by 6pm on match day.

All teams **MUST** complete the online match return (results) on fulltime within 3 days of match.

**Any Club requesting a postponement of a scheduled fixture must notify the League Fixtures Secretary on the automated League postponement form <https://ldmfl.org.uk/teampostponementsnew.php> at least 14 days before the scheduled fixture date. Four Postponements will be permitted per team. If a team breaks a fixture, except as stated above, the Management Committee shall impose a fine of £10.**

## SMS MESSAGE

FA Full-Time Results: LATY v  
GUJH, Sun 12 May 11:30. Reply  
home and away scores in format:  
H-A LATY e.g. 3-2 LATY

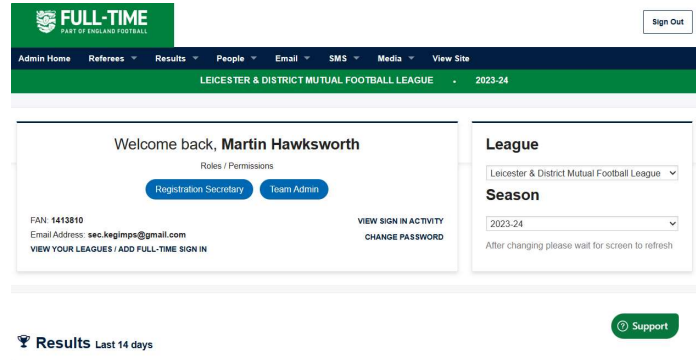
To be completed by 6pm on day of fixture by SMS or Match Day app

**SMS messaging is only for the fulltime score to be reported, if the game is postponed, please enter the score as P-P**

## FULL TIME MATCH RETURN

Match returns are required to be completed within 3 days of the match, to complete please log into the fulltime league site

<https://fulltime-admin.thefa.com/b2c/signInLanding.html>



**Match Reports must be received within 3 days of the date played and can be completed on fulltime or the matchday app. The League recommend using fulltime as there were some problems with matchday match returns submitting the details last season.**

**For further guidance please see:**

**<https://grassrootstechnology.freshdesk.com/support/solutions/articles/48001158765-completing-match-returns-on-full-time-match-stats-results-sheets->**



# FULL TIME MATCH RETURN

Select Results, Results and Stats

The screenshot displays the 'FULL-TIME PART OF ENGLAND FOOTBALL' interface. At the top, there is a 'Sign Out' button. Below it is a navigation bar with links for 'Admin Home', 'Referees', 'Results', 'People', 'Email', 'SMS', 'Media', and 'View Site'. A secondary bar shows 'DISTRICT MUTUAL FOOTBALL LEAGUE' and '2023-24'. A 'Result Director' sidebar is open, listing 'Results', 'Fast Result Entry', and 'Appearance Grid'. The main content area features three cards: 'Results and Stats' (with a 'Results and Stats' button), 'Fast Result Entry' (with a 'Fast Result Entry' button), and 'Appearance Grid' (with an 'Appearance Grid' button and a 'Support' icon). A URL is visible at the bottom: <https://fulltime-admin.thefa.com/gen/ResultDirector.do>

# FULL TIME MATCH RETURN

Pick the date to be completed

## Result Summary By Date

Fixture Group : All

LAST 14 DAYS ONWARDS ALL DATES

ⓘ Approve the result of a fixture to make the result and stats appear on the public pages. Lock stats to prevent them from being changed by administrators.

Showing results from 14 days ago onwards

DATE	NUMBER FIXTURES	NUMBER OF ENTERED RESULTS	CANCELLED, POSTPONED, ABANDONED, VOID	NUMBER TO APPROVE	RESULT BUT MISSING HOME STATS	HOME STATS TO LOCK	RESULT BUT MISSING AWAY STATS	AWAY STATS TO LOCK	
03/09/23	158	0	5						Results
10/09/23	167	0	6						Results
17/09/23	162	0	4						Support
24/09/23	165	0	4						Results

# FULL TIME MATCH RETURN

Click on the blue statistics box for your team

Sun 03/09/23 U7 U7 Level 5 Status : All  
Club : All Kegworth Imps U7 Venue : All

**Final Scores**      **Latest Scores**      **Approved Scores**       Show conflicts only  
 With       With       With       Show flagged referee reports only  
 Without       Without       Without  
 With and Without       With and Without       With and Without

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**Update** 1 records displayed

**Kegworth Imps U7 v Sileby Juniors U7 Stags - Sun 03/09/23 10:30** Kegworth Imps JFC

Status: Normal  Latest Score  Approved  Lock Home Stats  Lock Away Stats

Kegworth Imps U7  Half-time  Full-time **Statistics**

Sileby Juniors U7 Stags  Half-time  Full-time **Statistics**

Fixture Half Duration: 20 Normal time Note:   Display Note? **Support**

# FULL TIME MATCH RETURN

All sections to be completed.  
Section 1, FA Marks.

LEICESTER & DISTRICT MUTUAL FOOTBALL LEAGUE 2023-24

### Statistics

FA Marks League Team Marks Player Statistics

Results

**Marker's Team - Kegworth Imps U7**  
Sun 03 Sep 2023 10:30 Kegworth Imps U7 v Sleaford Juniors U7 Stags

⚠ According to the date of this fixture, this match hasn't been played yet - are you sure you wish to enter FA Marks for this match?

📘 The following marks and responses are all required by the Football Association and are used for measuring and shaping the various programmes we promote and once [View guidance document](#)

Official Marks

No referee has currently been recorded  
Enter referee name if not appointed or is different from appointed referee  
First Name:  Last Name:  Role:

Overall decision making (1:40)  Judgement of major decisions (1:30)  Overall control (1:30)

Pitch Marks

Please rate the pitch - considered feedback on the quality of facilities will assist the Football Association and Football Foundation in their investment decisions for the future.

Pitch Type?  
 Grass  3G AstroTurf  Indoor  Other

Pitch Mark?  
 Very Poor  Poor  Satisfactory  Good  Excellent

Respect Marks

How would you describe the behaviour shown on the pitch today? Think about players from both teams towards each other and match officials

Behaviour was positive and consistent with Respect guidelines throughout

There were occasional incidents of poor behaviour

There were regular incidents of poor behaviour

How would you describe the behaviour shown around the pitch today? Please consider all coaches and spectators

Behaviour was positive and consistent with Respect guidelines throughout

There were occasional incidents of poor behaviour

There were regular incidents of poor behaviour

# FULL TIME MATCH RETURN

## Section 2, League Team Marks

### Statistics

FA Marks   **League Team Marks**   Player Statistics

**Results**

**Marker's Team - Kegworth Imps U7**  
Sun 03 Sep 2023 10:30 Kegworth Imps U7 v Sibley Juniors U7 Stags

**⚠ According to the date of this fixture, this match hasn't been played yet - are you sure you wish to enter League Team Marks for this match?**

**ℹ** The following marks and responses have all been requested by your league and are required at their discretion.

**Note**

**Team Marks**

**Did you check the oppositions player registrations?** ℹ

Yes    No

Please confirm if player registrations were available and checked before the game started.

**Please enter a Fair Play Mark for the opposition out of 10:** ℹ

Please see Fair Play Mark guide on website.

\* means value is required

**⚠ According to the date of this fixture, this match hasn't been played yet - are you sure you wish to enter League Team Marks for this match?**

# FULL TIME MATCH RETURN

## Section 3, Player Statistics

LEICESTER & DISTRICT MUTUAL FOOTBALL LEAGUE 2023-24

Team Marks **Player Statistics**

**zard - Step 1 - Player Stats - Kegworth Imps U7**  
Kegworth Imps U7 -v- Stubby Juniors U7 Stags

Entry [Switch to Simple View](#)

POSITION	SQUAD NUMBER	STARTER	BENCH	UNUSED BENCH
<input type="text"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Process / Next](#) [Finished](#)

## REFEREE APPOINTMENTS

- Referee appointments will be made for as many fixtures as possible however we do not have referees available for every fixture or area.
- If a referee has been appointed by the League, the Home team **MUST** confirm fixture details with the referee by Wednesday evening before the match.
- Referee Fees -U7 & U8 games £15 cash, U9 & U10 games £20 cash to be paid before the match.
- **Please note that many of our referees are young adults, newly qualified and may be learning the game.**

**If a referee has been appointed this will show on the full-time fixture notification and fulltime website.**

## PLAYER REGISTRATIONS

Players may be registered or transferred until the last day of the season,	There is no maximum number of players that can be registered to a team.	Registrations and Transfers are submitted on The FA competition portal via WGS
Players must be registered by the Wednesday prior to the match.	Players can only be registered to one team in the club.	Transfers – These are completed on WGS and notice of approach is to be given. £5 fee, invoiced immediately.
	Squad Lists are downloaded from WGS and MUST be shown at every scheduled fixture.	

**For guidance on player registrations and transfers please find details here:**

**<https://grassrootstechnology.freshdesk.com/support/solutions/48000265985>**

**For guidance on squad lists & exports please see information here:**

**<https://grassrootstechnology.freshdesk.com/support/solutions/articles/48001146406-download-a-squad-list>**



## QUESTIONS ?

If you have any further questions during the season,  
please do not hesitate to contact the league secretary or  
committee member.